

# Blue Ridge



## Broadcast IT Technician

Position Title: Broadcast/IT Technician  
Department: Production/Creative Services  
Reports To: Director of Engineering

Position: Eng Tech.  
Salary Grade: Exempt  
Date: January 2021

### Job Summary:

Blue Ridge PBS is looking for a full time Broadcast/IT Technician. The candidate will be self-motivated and have a great customer service attitude. Responsibilities will include installing and maintaining IT equipment used extensively in our business. Other equipment associated with television broadcasting including server-based record and play-out systems, non-linear editors, production switchers, routing switchers, MPEG encoders, decoders, automation, servers, and broadcast transmission equipment. Furthermore, supporting production with set building, lighting, and audio will be key elements that add interest and variety to the position.

### Responsibilities include:

- Works with the Director of Engineering to oversee all technology used at the station
- Performs routine maintenance and installation of various computer and IT systems. Will also be familiar or become familiar with broadcast related equipment
- Good communication skills
- Operating knowledge of PC's, PC operating systems, and computer networks
- Degree or equivalent training and experience in IT and electronics required.
- Helpful but not necessary to have worked at least 2 years in IT/Television/radio industry.
- Must hold a valid driver's license with a safe driving record.
- Must be available to work a minimum schedule of 40 hours per week.
- Ability to perform tasks associated with office duties (Word, excel, various programs)
- Excellent organizational skills
- Good working with people, good team player
- Must be also willing to operate cameras, audio and lighting equipment, etc.
- Because Blue Ridge PBS is a 24/7/365 business, this position will be required to share "on call" duties and carry a company cell phone or other communications device. This device must be answered, and, if necessary, the work assigned must be performed by the incumbent after normal working hours in order to meet the needs of Blue Ridge PBS
- Training will be provided as needed.

### Physical Requirements:

- Sitting or standing for an hour or more when needed
- Excellent communication and interpersonal skills
- Able to carry moderately heavy equipment, cameras, tripods, monitors
- May occasionally need to work in extreme weather conditions, heat or cold
- Mechanical skills very helpful
- Ability to use a ladder when needed

### About Blue Ridge PBS:

***The mission of Blue Ridge PBS is to enrich people's lives by providing educational, informational and cultural programming that fills a unique role as a positive and lifelong resource for the communities we serve.***

Women and minorities are encouraged to apply. Blue Ridge PBS is an equal opportunity employer