

**Wyoming PBS  
Equal Employment Opportunity  
Public File Report  
For the period 6/1/2017 to 5/31/2018**

Wyoming PBS is a service of Central Wyoming College a public institution of higher education governed locally by the Fremont County Community College District through a board of elected trustees and as part of a state-wide system of community colleges administered by the Wyoming Community College Commission. Central Wyoming College is the licensee of KCWC-FM, KCWC-DT, KWYP-DT, KPTW-DT and associated microwave and translator systems. In the year beginning June 1, 2017 and ending May 31, 2018 Central Wyoming College filled the following employment vacancy for Wyoming PBS.

**Wyoming PBS Assistant Chief Technology Officer**

This open position was posted on 11/09/2017 and filled on 12/19/2017. One applicant applied for the position. The applicant was invited to interview on campus, and subsequently offered and accepted the position. The candidate who eventually accepted the position heard about the position opening through a phone call from a Wyoming PBS staff member. The successful applicant began work on 01/06/2018.

The **Assistant Chief Technology Officer** position opening was advertised in the following: CPB Website, *Current Magazine*, CWC on campus and website, Facebook, myPBS, NETA Website, PBS Website, *Riverton Ranger*, *Lander Journal*, *Wind River News*, Wyoming PBS website, Wyoming Work Force website and by word of mouth.

Central Wyoming College which processed the applications and coordinated the interview and hiring process according to college policy 7.1.2 which includes the following statements:

“3. All job announcements and help wanted ads will display the following statement: "Central Wyoming College does not discriminate on the basis of race, color, national origin, ancestry, sex, age, religion, or disability in admission or access to, or treatment or employment in, its education programs, services or activities."

4. All other qualifications being equal, an effort will be made to select members of ethnic minorities, women, and Vietnam-era disabled veterans, persons of disability and/or persons between ages 40-70 to fill vacant positions.”

**Contact information for the recruitment sources identified in the 2017- 2018 public file reports:**

**CPB Website:** [www.cpb.org/jobline](http://www.cpb.org/jobline)

**Current:** [www.current.org](http://www.current.org)

**CWC on campus and website:** [www.cwc.edu](http://www.cwc.edu)

**Facebook:** [www.facebook.com/WyomingPBS?ref=hl](https://www.facebook.com/WyomingPBS?ref=hl)

**myPBS.org:** [www.myPBS.org](http://www.myPBS.org)

**NETA Website:** [www.netaonline.org/jobs](http://www.netaonline.org/jobs)

**PBS Website:** <https://secure.connect.pbs.org/home> job board

**Riverton Ranger, Lander Journal, Wind River News by:** [rangerads@wyoming.com](mailto:rangerads@wyoming.com)

**Wyoming PBS website:** [www.wyomingpbs.org](http://www.wyomingpbs.org)

**Wyoming Work Force:** [www.wyomingworkforce.com](http://www.wyomingworkforce.com)

**WyomingPBS and KCWC-FM**  
**Outreach Statement**

WyomingPBS and KCWC-FM as services of licensee Central Wyoming College seek to achieve broad and inclusive outreach in filling employment opportunities by:

- Advertising job openings in the local paper.
- Advertising job openings on the Wyoming Employment web-site
- Advertising job openings in national trade magazines appropriate to the job.
- Posting job openings on appropriate web sites i.e. PBS Connect and SBE job line.
- Posting job openings on social media sites like Facebook and Linked In.
- Soliciting responses from qualified applicants by word of mouth.

**Wyoming PBS and KCWC-FM**  
**Equal Employment Opportunity**  
**Initiatives Undertaken Pursuant to 73.2080 (C(2))**

Wyoming PBS and KCWC-FM as services of Central Wyoming College share facilities with the educational divisions of the college. During the 2017-18 academic year, the College's New Media curriculums awarded more than \$9,000 in scholarships to students. Students are regularly employed in part-time positions which develop experience in radio and television skills. For the 2017-2018 academic year, the college employed 3 student laboratory assistants at an annual expense approaching \$15,000. Many of the entry level positions at stations KCWC-FM and KCWC-DT have been filled over the years by students who have gained experience by part-time work or internships. These students are often recommended to other broadcast facilities when opening become available. Additionally, Central Wyoming College, the licensee of KCWC-FM, KCWC-DT, KWYP-DT, KPTW-DT and associated microwave and translator systems annually sponsors a community wide job-fair on campus.